# Appendix 4 – Consent Form

 **(INSERT YOUR PCC LOGO HERE)**

**CONSENT FORM**

**Suggested introduction:**

 “Your privacy is important to us and we would like to communicate with you about the church and its activities. To do so we need your consent. Please fill in your name and address and other contact information below and confirm your consent by ticking the boxes below.”

You can find out more about how we use your personal data by reading our privacy notice which you can find here: [insert website url].

|  |  |  |
| --- | --- | --- |
|  |  | If you are aged 13 or under your parent or guardian should fill in their details below to confirm their consent |
| Name | …………………………………………………………..… | …………………………………………………………..… |
| Address | …………………………………………………………..… | …………………………………………………………..… |
|  | …………………………………………………………..… | …………………………………………………………..… |
|  | …………………………………………………………..… | …………………………………………………………..… |
| Signature  | …………………………………………………………..… | …………………………………………………………..… |
| Date | …………………………………………………………..… | …………………………………………………………..… |

Please confirm your consent to one or more of the following[[1]](#footnote-2):

|  |  |
| --- | --- |
| **🞎** | **Newsletters and other communications** |
|  | We may contact you to keep you informed about what is going on in the local or neighbouring parishes, other churches and the work of the Diocese including news, events, meetings, clubs, groups and activities. These communications may also sometimes appear on our website, the Diocese website or in printed or electronic form (including social media).  |
| **🞎** | **Activities and groups** |
|  | We may contact you about groups and activities you may be interested in participating in. We sometimes work with similar groups in other churches within or outside the Diocese or with the Diocese itself. Occasionally names and photos may appear in newsletters, bulletins or on websites, or social media.  |
| **🞎** |  **[Optional Additional Activities for parishes to add if not included above.]** |

**Keeping in touch:**

🞎 Yes please, I would like to receive communications by email

🞎 Yes please, I would like to receive communications by telephone

🞎 Yes please, I would like to receive communications by mobile phone including text message

🞎 Yes please, I would like to receive communications by social media

🞎 Yes please, I would like to receive communications by post

1. *You can grant consent to all the purposes; one of the purposes or none of the purposes. Where you do not grant consent we will not be able to use your personal data; (so for example we may not be able to let you know about forthcoming services and events); except in certain limited situations, such as where required to do so by law or protect members of the public from serious harm. You can find out more about how we use your data from our “Privacy Notice” which is available from our website or from the Parish Office or at [insert url]. You can withdraw or change your consent at any time by contacting the Parish office.* [↑](#footnote-ref-2)