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| **360 Accessibility Audit****Section 3 – Once inside** |
| Completed by |  |
| Question | Comment and action |
| Is there a reception area? If so, are counters, tables etc at a height accessible to wheelchair users?  |  |
| What is the colour contrast like in the entrance/reception? Is it easy for a partially sighted person to distinguish furniture and clear areas of floor? |  |
| If there is a welcome desk that needs to be approached to get sheets/information, is this obvious, well signposted and immediately visible? |  |
| Are any displays/noticeboards accessible to those who need to get close to read/see? |  |
| Are displays/notices at a height that can be read by wheelchair users and those who can stand but need to get close? |  |
| Is the reception area clear of clutter and obstructions that people with sight loss and/or mobility issues would find a hazard? |  |
| Is someone on duty in your reception to offer help and information? |  |
| Do your receptionists have any basic BSL or Makaton skills, enough to welcome Deaf members/visitors and point them to information? |  |
| Is there adequate signage around the building and is this pictorial as well as text based? |  |
| Is there information in reception and/or the worship area about medical assistance/first aiders available and how to ask for help? |  |
| is the route to the worship area or area in use obvious or well signposted? |  |
| Is the route step free with no thresholds more than 15mm? |  |

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| Are corridors and passageways well lit? |  |
| Are there any staircases in your building?  |  |
| If so, do they have adequate and contrasting handrails on both sides and are top steps clearly marked with a contrasting edge? |  |
| If you have staircases, are there alternative step free routes to all areas of your building for wheelchair users and those with restricted mobility? |  |
| Are any doorways that need to be negotiated provided with adequate contrast for people with sight loss? |  |
| Do doorhandles or push plates contrast with the colour of the door to make them easier to see? |  |
| Are doors at least 750mm wide and can they be opened by wheelchair users and/or people with limited strength, movement or mobility? |  |
| How many changes of floor surface have to be negotiated? Are all these easy for wheelchair users or people using walking frames? |  |