**LAY MINISTERIAL DEVELOPMENT REVIEW**Incumbent Review Form

**Thank you for agreeing to provide feedback on the ministry of your LLM**.
Please complete and return this form to the Lay MDR administrator three weeks prior to the MDR meeting. Please complete the sections in a way that is helpful to you. Do not feel constrained to answer everything.

This will be used along with the latest Work Agreement and a preparation form completed by the LLM in the review discussion with an MDR consultant. The LLM will also see this feedback during the discussion.

**Name of LLM**: **Context of ministry**: Chaplaincy / Parish / Place of work / Other – please provide specifics
**Date of review**:
**Name of referee**:
**Email address**:
**Phone number**:
**Date this preparation was sent to Lay MDR administrator**:

**1. General Summary**Please give an overview of the role and importance of the LLM’s ministry in the parish including an outline of any key changes since the last review.

**2. What has given special satisfaction in the ministry of the LLM since the last MDR and why?**

**3. Has there been anything less satisfactory and what possibility for action/learning is there?**

**4. How does the LLM balance their ministry with their work, family and other commitments?**

**5. Relationships**

* How does the LLM relate to you and other leaders in the parish (including the Ministry Leadership team if there is one)?
* How does the LLM relate to members of the parish and community and how is their ministry regarded?

**6. What gifts and abilities are best used in the current ministry?**

**7. What gifts and abilities are under-utilised or need further development?**

**8. Are there any areas of ministry for which the LLM is ill-equipped and what action could be taken to change this?**

**9. What other gifts or skills does the LLM have that may be developed further inside or outside the parish?**

**10. Are there any other comments you would like to make?**