

Organs, Clocks & Bells

Survey & Condition Reports

#### For completion by Quinquennial Inspectors

# Church:

# Inspector:

# Date:

Organ Chamber Survey

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Condition of Surrounding Fabric | Sound | | | Good for 5 years | | Action Required | N/A |
| Roof over organ |  | | |  | |  |  |
| Ceiling over organ |  | | |  | |  |  |
| Walls adjacent to organ |  | | |  | |  |  |
| Window glass adjacent to organ |  | | |  | |  |  |
| Structure supporting the organ |  | | |  | |  |  |
| Structure supporting the gallery / console |  | | |  | |  |  |
| Visible casework & front pipes |  | | |  | |  |  |
| Is the area around the organ damp? | Yes: | | |  | | No: |  |
| Health, Safety & Fire Precautions | | Yes | No | | Comment | | |
| Safe access to organ and blower? | |  |  | |  | | |
| Access to gallery/console safe & well lit? | |  |  | |  | | |
| Adequate balustrade/guarding to gallery/console? | |  |  | |  | | |
| Access clear of stored articles? | |  |  | |  | | |
| CO2 fire extinguisher kept near to organ? | |  |  | |  | | |
| Organ blower & humidifier in satisfactory condition? | |  |  | |  | | |

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| --- | --- | --- |
| Following inspection: | | Comment: |
| Remedial action to the building fabric required? | |  |
| Closer specialist inspection required? | |  |
| Additional comments: |  | |

Photograph attached:

Clock Survey

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Present status of clock: | Working well | | | | |  | | Works but poor time | | |  |
|  | Stopped recently | | | | |  | | Stopped years ago | | |  |
| Condition of associated structure | | Sound | | | Good for 5 years | | | | Action Required | N/A | |
| Dial | |  | | |  | | | |  |  | |
| Hands | |  | | |  | | | |  |  | |
| Projecting bracket to support dial | |  | | |  | | | |  |  | |
| Structure supporting clock mechanism | |  | | |  | | | |  |  | |
| Clock room floor | |  | | |  | | | |  |  | |
| Clock room walls | |  | | |  | | | |  |  | |
| Health & Safety Precautions | | | Yes | No | | | Comment | | | | |
| Safe access to clock mechanism? | | |  |  | | |  | | | | |
| Access adequately lit? | | |  |  | | |  | | | | |
| Pendulum & weights secure? | | |  |  | | |  | | | | |
| Space & containment for pendulum & weights? | | |  |  | | |  | | | | |

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| --- | --- | --- | --- |
| Following inspection: | | Comment: | |
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| Additional comments: |  | |

Photograph attached:

Bells & Belfry Survey

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Condition | Sound | Good for 5 years | Action Required | N/A |
| Ringing room ceiling |  |  |  |  |
| Ringing room floor |  |  |  |  |
| Roof over bells |  |  |  |  |
| Floor under bells |  |  |  |  |
| Structure supporting bell frame |  |  |  |  |
| General condition of frame |  |  |  |  |
| Frame nuts & bolts |  |  |  |  |
| Louvres |  |  |  |  |
| Bird wire |  |  |  |  |
| Tower clean & tidy? | Yes: |  | No: |  |
| Beam ends clear? | Yes: |  | No: |  |
| Serious fouling by birds? | Yes: |  | No: |  |
| Insect infestation present? | Yes: |  | No: |  |
| If infestation: | Treated? |  | Active? |  |

|  |  |  |
| --- | --- | --- |
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| Closer specialist inspection required? | |  |
| Additional comments: |  | |

Photograph attached: