

Organs, Clocks & Bells

Survey & Condition Reports

#### For completion by Quinquennial Inspectors

# Church:

# Inspector:

# Date:

Organ Chamber Survey

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Condition of Surrounding Fabric | Sound | Good for 5 years | Action Required | N/A |
| Roof over organ | [ ]  | [ ]  | [ ]  | [ ]  |
| Ceiling over organ | [ ]  | [ ]  | [ ]  | [ ]  |
| Walls adjacent to organ | [ ]  | [ ]  | [ ]  | [ ]  |
| Window glass adjacent to organ | [ ]  | [ ]  | [ ]  | [ ]  |
| Structure supporting the organ | [ ]  | [ ]  | [ ]  | [ ]  |
| Structure supporting the gallery / console | [ ]  | [ ]  | [ ]  | [ ]  |
| Visible casework & front pipes | [ ]  | [ ]  | [ ]  | [ ]  |
| Is the area around the organ damp? | Yes: | [ ]  | No: | [ ]  |
| Health, Safety & Fire Precautions | Yes | No | Comment |
| Safe access to organ and blower? | [ ]  | [ ]  |       |
| Access to gallery/console safe & well lit? | [ ]  | [ ]  |       |
| Adequate balustrade/guarding to gallery/console? | [ ]  | [ ]  |       |
| Access clear of stored articles? | [ ]  | [ ]  |       |
| CO2 fire extinguisher kept near to organ? | [ ]  | [ ]  |       |
| Organ blower & humidifier in satisfactory condition? | [ ]  | [ ]  |       |

|  |  |
| --- | --- |
| Following inspection: | Comment: |
| Remedial action to the building fabric required? |       |
| Closer specialist inspection required? |       |
| Additional comments: |       |

Photograph attached: [ ]

Clock Survey

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Present status of clock: | Working well | [ ]  | Works but poor time | [ ]  |
|  | Stopped recently | [ ]  | Stopped years ago | [ ]  |
| Condition of associated structure | Sound | Good for 5 years | Action Required | N/A |
| Dial | [ ]  | [ ]  | [ ]  | [ ]  |
| Hands | [ ]  | [ ]  | [ ]  | [ ]  |
| Projecting bracket to support dial | [ ]  | [ ]  | [ ]  | [ ]  |
| Structure supporting clock mechanism | [ ]  | [ ]  | [ ]  | [ ]  |
| Clock room floor | [ ]  | [ ]  | [ ]  | [ ]  |
| Clock room walls | [ ]  | [ ]  | [ ]  | [ ]  |
| Health & Safety Precautions | Yes | No | Comment |
| Safe access to clock mechanism? | [ ]  | [ ]  |       |
| Access adequately lit? | [ ]  | [ ]  |       |
| Pendulum & weights secure? | [ ]  | [ ]  |       |
| Space & containment for pendulum & weights? | [ ]  | [ ]  |       |

|  |  |
| --- | --- |
| Following inspection: | Comment: |
| Remedial action to the building fabric required? |       |
| Closer specialist inspection required? |       |
| Additional comments: |       |

Photograph attached: [ ]

Bells & Belfry Survey

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Condition | Sound | Good for 5 years | Action Required | N/A |
| Ringing room ceiling | [ ]  | [ ]  | [ ]  | [ ]  |
| Ringing room floor | [ ]  | [ ]  | [ ]  | [ ]  |
| Roof over bells | [ ]  | [ ]  | [ ]  | [ ]  |
| Floor under bells | [ ]  | [ ]  | [ ]  | [ ]  |
| Structure supporting bell frame | [ ]  | [ ]  | [ ]  | [ ]  |
| General condition of frame | [ ]  | [ ]  | [ ]  | [ ]  |
| Frame nuts & bolts | [ ]  | [ ]  | [ ]  | [ ]  |
| Louvres | [ ]  | [ ]  | [ ]  | [ ]  |
| Bird wire | [ ]  | [ ]  | [ ]  | [ ]  |
| Tower clean & tidy? | Yes: | [ ]  | No: | [ ]  |
| Beam ends clear? | Yes: | [ ]  | No: | [ ]  |
| Serious fouling by birds? | Yes: | [ ]  | No: | [ ]  |
| Insect infestation present? | Yes: | [ ]  | No: | [ ]  |
| If infestation: | Treated? | [ ]  | Active? | [ ]  |

|  |  |
| --- | --- |
| Following inspection: | Comment: |
| Remedial action to the building fabric required? |       |
| Closer specialist inspection required? |       |
| Additional comments: |       |

Photograph attached: [ ]