

## Money Matters Finance Newsletter

November 2019

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### 2020 Wedding and Funeral Fees

The 2020 Parochial fees have now been released by the National Church and a copy has been attached. You can find the full information on the Church of England website [here](#).

A reminder that parishes are asked to please submit their Diocesan fees return every quarter. The return details the Diocesan fees collected in the previous three months, and the form that needs to be completed can be found [here](#). The form is available in Word and Excel formats and includes information on how to send the monies owed to the London Diocesan Fund.

### Music Licences

Music licences are essential for all churches and worshipping communities. Any public use of music (including praise & hymn singing and showing film clips, DVDs & videos) require you to be covered by a relevant licence. There are two primary types of licence:

[CCLI](#) (Christian Copyright Licensing International) provide specialist licences for churches. CCLI also provide [fact files](#) which explain the level of cover you need. These licences are particular popular for covering hymns and worship songs.



[TheMusicLicence](#) is a single licence allowing you legally to “play music for employees or customers... through the radio, TV, other digital devices and live performances.”<sup>1</sup> It is a single licence for all non-worship music and the price will be [tailored to your needs](#).

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<sup>1</sup> “What is TheMusicLicence,” PPL PRS Ltd, accessed 30<sup>th</sup> August 2018, <https://pplprs.co.uk/themusiclicence/>.

## Association of Church Accountants and Treasurers (ACAT) Training 2020

[ACAT](#) is an independent organisation which provides support and training for church treasurers. They also provide helpful advice and guidance in the [membership area](#) of their website. The log-in details are available from your Area Finance Adviser. Below are the training dates through to March 2020:

### BEING A TREASURER—the basics

Designed to equip today's treasurer with the knowledge needed to carry out the role. Subjects covered include an introduction to Governance, Bookkeeping, Gift Aid, Accounts Preparation and Independent Examination.

Saturday 14 September 2019	Engage Southwest, St. Levan Road, Milehouse, PLYMOUTH PL12 3BG
Saturday 28 September 2019	Bridge Community Church, Rider Street, LEEDS LS9 7BQ
Wednesday 2 October 2019	CCLA, Senator House, 85 Queen Victoria Street, LONDON EC4V 4ET
Saturday 2 November 2019	Bridge Chapel Centre, Heath Road, LIVERPOOL L19 4XR
Saturday 25 January 2020	Venue TBC—YORK
Wednesday 12 February 2020	Venue TBC—CARDIFF

### GIFT AID & THE GIFT AID SMALL DONATIONS SCHEME (GASDS)

Looking at Gift Aid in detail to examine all the requirements that it imposes as well as identifying ways in which churches can maximise their use of it. The course will also look in detail at the new rules for small donations.

Tuesday 24 September 2019	Oundle Road Baptist Church, Oundle Road, PETERBOROUGH PE2 9PB
Friday 29 November 2019	Diocese of Birmingham, 1 Colmore Row, BIRMINGHAM B3 2BJ
Tuesday 10 March 2020	The New Room, John Wesley's Chapel, 36 The Horsefair, BRISTOL BS1 3JE

### GENERATING INCOME / GRANT APPLICATIONS

How to fund a church project—an interactive course looking at de-risking the process from the beginning through to celebration party and worship.

Saturday 7 September 2019	Citygate Centre, 138a Holdenhurst Road, BOURNEMOUTH BH8 8AS
Saturday 14 March 2020	St Nicholas Church, Boley Hill, ROCHESTER ME1 1SL

### INDEPENDENT EXAMINATION

This course aims to "show the other side", ie what the Independent Examiner is looking for, so that your Annual Accounts are correctly presented according to the requirements of the latest Charity Act.

Wednesday 5 February 2020	Oxford Quaker Meeting House, 43 St Giles', OXFORD OX1 3LW
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### TRUSTEE RESPONSIBILITIES—Risks, Reserves & Investment

This course aims to deepen trustees' understanding of their duty to manage their church's resources responsibly. It is non-technical and suitable for all trustees.

Saturday 28 March 2020	Clarendon Centre, 47-9 New England Street, BRIGHTON BN1 4GQ
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### BUDGETING & PLANNING

This course will explain the importance of budgeting, understanding the principles and process, and preparing the annual budget.

Saturday 23 November 2019	Church of the Good Shepherd, Beavers Lane, Hounslow LONDON TW4 6HJ
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### TRUSTEE RESPONSIBILITIES—Risk & Health & Safety

This course is designed to provide a grounding in health and safety management in churches for anyone responsible for exercising the church's duty of care to its staff, volunteers, congregation and the wider public.

Saturday 16 November 2019	Hilton Garden Inn Luton North, Butterfields, Hitchin Road, LUTON LU2 8DL
Saturday 29 February 2020	Diocese of Southwell & Nottingham, 28 Westgate, Southwell, NOTTINGHAM NG25 0JH

## Contact Details for the Area Finance Advisers

<b>Mary Spredbury</b>	020 7932 1245	for Kensington
<b>Martin Hornbuckle</b>	020 3837 5018	for Stepney and Two Cities
<b>Julie Churchyard</b>	020 3837 5015	for Edmonton

For urgent queries from parishes in Willesden please email [joshua.townson@london.anglican.org](mailto:joshua.townson@london.anglican.org) and someone will respond as soon as is possible.

email: *firstname.lastname@london.anglican.org*