

## Money Matters Finance Newsletter

October 2019

In this issue:

- **Charity Commission Annual Return**
  - **Statutory Fees for Weddings and Funerals: Q3 2019**
  - **Data Developments Training Days**
  - **Changes to the Area Finance Advisers Team**
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### Charity Commission Annual Return



**CHARITY COMMISSION  
FOR ENGLAND AND WALES**

A reminder that all churches which are registered as charities (have a charity number) **MUST** complete their annual Charity Commission return by 31<sup>st</sup> October 2019. This is a legal requirement and failure to complete this can have implications for insurance and can limit access to grant funding and utility contracts. Information on how to complete the return can be found [here](#) and the portal for submitting returns is [here](#).

**Additionally, any churches which are not yet registered and whose income was at or over £100,000 in 2018 MUST register with the Charity Commission by 31<sup>st</sup> October.** If you believe that your income was over £100,000 as a one-off you **MUST** write to the Charity Commission asking for a determination that you do not need to register. You can read more about registering and determination letters [here](#).

### Statutory Fees for Weddings and Funerals: Q3 2019

A reminder that your quarterly statutory fee returns will be due from October for the three months: July to September. You can find the return form [here](#). Please return it to [Elaine Saunders](#). If you have received no eligible fees please email Elaine indicating a *Nil Return*.

## Data Developments Training Days



[Data Developments](#), who produce the Finance Coordinator bookkeeping package and the Donations Coordinator and MyGiving.Online donations management packages, will be running training events in Heathrow during the first week of November.

On Monday 4<sup>th</sup>, Tuesday 5<sup>th</sup> and Wednesday 6<sup>th</sup> November they will be running Finance Coordinator training.

On Monday 11<sup>th</sup> November they will be running MyGiving.Online training and on Wednesday 12<sup>th</sup> November they will run Donations Coordinator training.

Finally, they have added an afternoon training session on their new online bookkeeping software package – MyFundAccounting.Online on the afternoon of Wednesday 6<sup>th</sup> November.

More information is available [here](#).

## Changes to the Area Finance Adviser Team

In the coming months there will be two major changes to the Area Finance Advisers team.

**Mary Spredbury** – From mid-November Mary will be reducing her work at the Diocese to three days per week. This means that after twenty-one years she will be passing the Two Cities (formerly Westminster) adviser position to Martin Hornbuckle who has recently joined as the Stepney Area Finance Adviser.

Mary will be continuing as the permanent Kensington Area Finance Adviser.

**Joshua Townson** – From December Joshua will be moving to the Diocese of Oxford where he will be taking up the position of Generous Giving Adviser. Joshua will be available until the 20<sup>th</sup> November and recruitment for a replacement Willesden adviser will begin soon.

Joshua commented: Although I have only been Willesden Adviser for two years I feel that my time with the Area will always stay with me. I am grateful to all the clergy and laity who have made me feel welcome and supported me over the two years and I hope I have been able to provide support and reassurance to you and to bring a new vitality to the Finance Adviser role. The spiritual growth and financial wellbeing of the churches in Willesden will forever remain in my prayers.

## Contact Details for the Area Finance Advisers

<b>Mary Spredbury</b>	020 7932 1245	for Kensington
<b>Martin Hornbuckle</b>	020 3837 5018	for Stepney and Two Cities
<b>Julie Churchyard</b>	020 3837 5015	for Edmonton
<b>Joshua Townson</b>	020 3837 5014	for Willesden (to 20 <sup>th</sup> November)

email: *firstname.lastname@london.anglican.org*