

## Appendix E: Confidential Declaration

For beneficed clergy, those who hold the bishop's licence or permission to officiate, ordinands, paid employees and volunteers who are likely to be in regular and direct contact with children and young people under eighteen years of age.

This form is strictly confidential and, except under compulsion of law, will be seen only by those responsible for the appointment and, when appropriate, the Bishop's Adviser in Child Protection. All forms will be kept securely under the terms of the Data Protection Act 1998.

If you answer yes to any question, please give details, on a separate sheet if necessary, giving the number of the question you are answering.

*Please tick the appropriate box*

- 1a Have you ever been convicted of a criminal offence? (including any spent convictions under the Rehabilitation of Offenders Act 1974)\*
- YES       NO
- 1b Have you ever been cautioned by the police, given a reprimand or warning or bound over to keep the peace?
- YES       NO
- 1c Are you at present under investigation?
- YES       NO
- 1d Have you ever been found by a court exercising civil jurisdiction (including matrimonial or family jurisdiction) to have caused significant harm\*\* to a child or young person under the age of 18 years, or has any such court made any order against you on the basis of any finding or allegation that any child or young person was at risk of significant harm from you?
- YES       NO
- 2a Has your conduct ever caused or been likely to cause significant harm to a child or young person under the age of 18, or put a child or young person at risk of significant harm?
- YES       NO
- 2b To your knowledge has it ever been alleged that your conduct has resulted in any of those things?
- YES       NO      If yes, please give details including the date(s) and nature of the conduct, or alleged conduct, and whether you were dismissed, disciplined, moved to other work or resigned from any paid or voluntary work as a result.
- 3 Has a child in your care, or for whom you have or have had parental responsibility, ever been removed from your care, been the subject to a Child Protection Plan (or previously placed on the Child Protection Register) or been the subject of a Care Order, Supervision Order, a Child Assessment Order or an Emergency Protection Order under the Children Act 1989, or similar order under other legislation?
- YES       NO
- 4 Have you any health problem(s) which would have health and safety implications in relation to your work with children or young people under the age of 18?
- YES       NO
- 5 Have you, since the age of 18, ever been known by any name other than the one given overleaf?
- YES       NO
- 6 Have you, during the past five years, had any home address other than that given overleaf?
- YES       NO

\* All previous convictions, with the exception of technical motoring offences leading only to a fine, should be disclosed.

\*\* Significant harm involved serious ill-treatment of any kind including neglect, physical, emotional or sexual abuse, or impairment of physical or mental health development.

**DECLARATION**

- I declare that the above information (and that on the attached sheets\*\*\*) is accurate and complete to the best of my knowledge.
- I am familiar with the document Children in the Diocese of London and will always act in accordance with its provisions.
- I understand that I may be asked to provide a Disclosure from the Criminal Records Bureau before my appointment is confirmed.

Signed.....Date.....

Full name.....

Address.....

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Date of birth .....

*Please return this Declaration, in an envelope marked STRICTLY CONFIDENTIAL, to:*

*\*\* Please delete if not applicable*