THE DIOCESE OF LONDON

Reader Ministry

Request for PTO (or Retirement or Emeritus)

A Reader's licence lapses on Advent Sunday in the year in which they are seventy. However, they may be granted Permission to Officiate for the rest of the current 5 year period, if it is the wish of the Reader, their Incumbent/Priest in Charge, and the Parochial Church Council or equivalent. The current quinquennium will end at Advent 2008. After retirement, or surrender of permission to officiate, which may be at any appropriate time, the title of Reader Emeritus may be conferred by the Bishop of London as a mark of official recognition of previous service and as a continuing link with the Reader Ministry in the Diocese.

Name of Reader:

Address:

Parish: **Parish No:**

PTO

I recommend that permission to officiate be granted for the remainder of this quinquennium. This request is made with the permission of the Parochial Church Council or equivalent.

Signature of Incumbent/Priest in Charge: Date:

Signature of Reader: Date:

RETIREMENT

I am not requesting that permission to officiate be granted and I have discussed my decision with the Reader and with the Parochial Church Council or equivalent.

Signature of Incumbent/Priest in Charge: Date:

READER EMERITUS

After discussion with the PCC or equivalent, I request that the Bishop of London be asked to award the title of Reader Emeritus as a mark of official recognition of previous service and as a continuing link with Reader Ministry in the Diocese.

Signature of Incumbent/Priest in Charge: Date:

Please complete as appropriate and return to the Area Warden for Readers

Signature of Area Warden: Date:

[Warden to give last CRB Date:]

Revised 1st September 2005